



### **Borough Council Agenda**

*Zoom Video Communications; Webinar ID –817 4916 9312 / Password-008714  
Virtual Meeting, May 11, 2020, 7PM*

1. Pledge of Allegiance.
2. Roll call.
3. Public comment on agenda items.
4. Motion to approve minutes.
5. Motion to approve and pay open bills.
6. Motion to approve Resolution #2020-1, waiving the late penalty fee on Real Estate taxes for fiscal year 2020.
7. Personnel Matters.
8. Public comment.
9. Public officials.
10. Adjourn.

Please email any questions on agenda, and/or non-agenda items under the “**Home**” tab of our website, “**Contact us.**” Questions (*if any*) will be accepted until noon (12PM) on the date of the virtual meeting and will be addressed during that time.

**To listen to the meeting via phone - Please dial (312) 626-6799 and follow the prompts.**

**To listen online - Please paste the following link into your browser and follow the prompts.**

**<https://us02web.zoom.us/j/81749169312?pwd=UUdWK0xUU1BCMFFuUi9iNGpOVHIPUT09>**

If you have any questions regarding this process, please email them prior the deadline.

Thank you and Stay safe.

**RESOLUTION #2020-1 OF THE DUNMORE BOROUGH COUNCIL**  
**TO WAIVE THE LATE PENALTY FEE**  
**FOR FISCAL YEAR 2020 BOROUGH OF DUNMORE REAL ESTATE TAX**

**WHEREAS**, the Borough of Dunmore imposes an annual tax on assessed value of real property located within the Borough; and

**WHEREAS**, the face value period for said real property tax is set to expire on May 31, 2020, at which time a ten (10%) percent penalty is imposed; and

**WHEREAS**, The Commonwealth of Pennsylvania is operating under a State of Emergency declared by the Governor on March 6, 2020; and the Dunmore Borough Council declared a Disaster Emergency in the Borough of Dunmore on March 16, 2020, resulting from the continuing COVID-19 coronavirus pandemic; and

**WHEREAS**, The Pennsylvania State Legislature passed Act 15 of 2020 which was signed into law by the Governor on April 20, 2020, allowing political subdivisions of the Commonwealth to waive any fee or penalty associated with the late payment of said property tax if paid in full by December 31, 2020; and

**WHEREAS**, the Dunmore Borough Council believes it is in the best interest of the residents of the Borough of Dunmore to waive the late penalty on taxes imposed on the assessed value of real estate for the 2020 fiscal year.

**NOW THEREFORE**, the Dunmore Borough Council does hereby resolve the following:

1. The ten (10%) percent penalty for taxes imposed on the assessed value of real property located in the Borough of Dunmore is hereby waived if the taxes are paid in full by December 31, 2020.

**ADOPTED** at a meeting of the Dunmore Borough Council held on May 11, 2020.

**Borough of Dunmore**  
**Unpaid Bills Detail**  
 As of May 12, 2020

| Type  | Date       | Num | Due Date   | Aging | Open Balance |
|---|------------|-----|------------|-------|--------------|
| <b>American Asphalt</b>                       |            |     |            |       |              |
| Bill  | 05/12/2020 |     | 05/15/2020 |       | 2,741.83     |
| Total American Asphalt                        |            |     |            |       | 2,741.83     |
| <b>American Janitor &amp; Paper Supply</b>    |            |     |            |       |              |
| Bill  | 05/12/2020 |     | 05/15/2020 |       | 316.28       |
| Total American Janitor & Paper Supply         |            |     |            |       | 316.28       |
| <b>Bassler Equipment Co.</b>                  |            |     |            |       |              |
| Bill  | 05/12/2020 |     | 05/15/2020 |       | 2,433.52     |
| Total Bassler Equipment Co.                   |            |     |            |       | 2,433.52     |
| <b>Brian's Auto Body &amp; General Repair</b> |            |     |            |       |              |
| Bill  | 05/12/2020 |     | 05/15/2020 |       | 572.00       |
| Total Brian's Auto Body & General Repair      |            |     |            |       | 572.00       |
| <b>Bucktown Truck Sales &amp; Service</b>     |            |     |            |       |              |
| Bill  | 05/12/2020 |     | 05/15/2020 |       | 11,407.90    |
| Total Bucktown Truck Sales & Service          |            |     |            |       | 11,407.90    |
| <b>Cintas Corp. #735</b>                      |            |     |            |       |              |
| Bill  | 05/12/2020 |     | 05/15/2020 |       | 190.00       |
| Total Cintas Corp. #735                       |            |     |            |       | 190.00       |
| <b>Clark Hill, PLC</b>                        |            |     |            |       |              |
| Bill  | 05/12/2020 |     | 05/15/2020 |       | 450.00       |
| Total Clark Hill, PLC                         |            |     |            |       | 450.00       |
| <b>Dailey Resources, Ltd.</b>                 |            |     |            |       |              |
| Bill  | 05/12/2020 |     | 05/15/2020 |       | 132.00       |
| Total Dailey Resources, Ltd.                  |            |     |            |       | 132.00       |
| <b>DeLage Landen Financial Services</b>       |            |     |            |       |              |
| Bill  | 05/12/2020 |     | 05/15/2020 |       | 2,477.67     |
| Total DeLage Landen Financial Services        |            |     |            |       | 2,477.67     |
| <b>Dempsey Uniform &amp; Linen Supply</b>     |            |     |            |       |              |
| Bill  | 05/12/2020 |     | 05/15/2020 |       | 52.06        |
| Total Dempsey Uniform & Linen Supply          |            |     |            |       | 52.06        |
| <b>Dunmore Lumber Co.</b>                     |            |     |            |       |              |
| Bill  | 05/12/2020 |     | 05/15/2020 |       | 41.44        |
| Total Dunmore Lumber Co.                      |            |     |            |       | 41.44        |
| <b>Eastern Fire Equipment Services</b>        |            |     |            |       |              |
| Bill  | 05/12/2020 |     | 05/15/2020 |       | 203.94       |
| Total Eastern Fire Equipment Services         |            |     |            |       | 203.94       |
| <b>Fire &amp; Rescue Products</b>             |            |     |            |       |              |
| Bill  | 05/12/2020 |     | 05/15/2020 |       | 1,360.88     |
| Total Fire & Rescue Products                  |            |     |            |       | 1,360.88     |
| <b>G&amp;S Car Washes</b>                     |            |     |            |       |              |
| Bill  | 05/12/2020 |     | 05/15/2020 |       | 162.00       |
| Total G&S Car Washes                          |            |     |            |       | 162.00       |

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 As of May 12, 2020

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|--|------------|-----|------------|-------|--------------|
| <b>Grainger</b>                              |            |     |            |       |              |
| Bill   | 05/12/2020 |     | 05/15/2020 |       | 123.57       |
| Total Grainger                               |            |     |            |       | 123.57       |
| <b>Industrial Electronics, Inc.</b>          |            |     |            |       |              |
| Bill   | 05/12/2020 |     | 05/15/2020 |       | 492.00       |
| Total Industrial Electronics, Inc.           |            |     |            |       | 492.00       |
| <b>Iron Nebula</b>                           |            |     |            |       |              |
| Bill   | 05/12/2020 |     | 05/15/2020 |       | 2,400.00     |
| Total Iron Nebula                            |            |     |            |       | 2,400.00     |
| <b>Jalvo, Inc.</b>                           |            |     |            |       |              |
| Bill   | 05/12/2020 |     | 05/15/2020 |       | 180.00       |
| Total Jalvo, Inc.                            |            |     |            |       | 180.00       |
| <b>McCarthy Tire</b>                         |            |     |            |       |              |
| Bill   | 05/12/2020 |     | 05/15/2020 |       | 2,561.87     |
| Total McCarthy Tire                          |            |     |            |       | 2,561.87     |
| <b>McKesson Medical - Surgical</b>           |            |     |            |       |              |
| Bill   | 05/12/2020 |     | 05/15/2020 |       | 273.97       |
| Total McKesson Medical - Surgical            |            |     |            |       | 273.97       |
| <b>NEIC/Northeast Inspection Consultants</b> |            |     |            |       |              |
| Bill   | 05/12/2020 |     | 05/15/2020 |       | 6,447.87     |
| Total NEIC/Northeast Inspection Consultants  |            |     |            |       | 6,447.87     |
| <b>Nicholas, D. G.</b>                       |            |     |            |       |              |
| Bill   | 05/12/2020 |     | 05/15/2020 |       | 114.28       |
| Total Nicholas, D. G.                        |            |     |            |       | 114.28       |
| <b>Old Dominion Brush</b>                    |            |     |            |       |              |
| Bill   | 05/12/2020 |     | 05/15/2020 |       | 600.88       |
| Total Old Dominion Brush                     |            |     |            |       | 600.88       |
| <b>PA One Call System, Inc.</b>              |            |     |            |       |              |
| Bill   | 05/12/2020 |     | 05/15/2020 |       | 71.60        |
| Total PA One Call System, Inc.               |            |     |            |       | 71.60        |
| <b>Positive Results Marketing, Inc.</b>      |            |     |            |       |              |
| Bill   | 05/12/2020 |     | 05/15/2020 |       | 716.22       |
| Total Positive Results Marketing, Inc.       |            |     |            |       | 716.22       |
| <b>Quill</b>                                 |            |     |            |       |              |
| Bill   | 05/12/2020 |     | 05/15/2020 |       | 165.27       |
| Total Quill                                  |            |     |            |       | 165.27       |
| <b>Reuther &amp; Bowen PC/Engineer</b>       |            |     |            |       |              |
| Bill   | 05/12/2020 |     | 05/15/2020 |       | 1,220.00     |
| Total Reuther & Bowen PC/Engineer            |            |     |            |       | 1,220.00     |
| <b>Scranton Times</b>                        |            |     |            |       |              |
| Bill   | 05/12/2020 |     | 05/15/2020 |       | 182.90       |
| Total Scranton Times                         |            |     |            |       | 182.90       |

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|--|------------|-----|------------|-------|------------------|
| <b>Staples Credit Plan</b>                       |            |     |            |       |                  |
| Bill   | 05/12/2020 |     | 05/15/2020 |       | 46.59            |
| Total Staples Credit Plan                        |            |     |            |       | 46.59            |
| <b>Topp Copy Products/Repairs</b>                |            |     |            |       |                  |
| Bill   | 05/12/2020 |     | 05/15/2020 |       | 579.00           |
| Total Topp Copy Products/Repairs                 |            |     |            |       | 579.00           |
| <b>TransUnion Risk and Alternative</b>           |            |     |            |       |                  |
| Bill   | 05/12/2020 |     | 05/15/2020 |       | 200.00           |
| Total TransUnion Risk and Alternative            |            |     |            |       | 200.00           |
| <b>Ufberg &amp; Associates, LLP</b>              |            |     |            |       |                  |
| Bill   | 05/12/2020 |     | 05/15/2020 |       | 8,829.98         |
| Total Ufberg & Associates, LLP                   |            |     |            |       | 8,829.98         |
| <b>United States Postal Service (Mail Machin</b> |            |     |            |       |                  |
| Check  | 06/18/2019 | ACH |            |       | -200.00          |
| Check  | 06/24/2019 | ACH |            |       | -200.00          |
| Check  | 07/12/2019 | ACH |            |       | -200.00          |
| Check  | 07/11/2019 | ACH |            |       | -200.00          |
| Check  | 08/20/2019 | ACH |            |       | -200.00          |
| Check  | 09/10/2019 | ACH |            |       | -200.00          |
| Check  | 10/17/2019 | ACH |            |       | -200.00          |
| Check  | 11/14/2019 | ACH |            |       | -199.05          |
| Check  | 11/22/2019 | ACH |            |       | -200.00          |
| Check  | 12/10/2019 | ACH |            |       | -200.00          |
| Check  | 01/08/2020 | ACH |            |       | -200.00          |
| Check  | 12/03/2019 | ACH |            |       | -50.00           |
| Check  | 01/21/2020 | ACH |            |       | -200.00          |
| Check  | 02/21/2020 | ACH |            |       | -200.00          |
| Total United States Postal Service (Mail Machin  |            |     |            |       | -2,649.05        |
| <b>Vac-Way Appliance &amp; Svc., Inc.</b>        |            |     |            |       |                  |
| Bill   | 05/12/2020 |     | 05/15/2020 |       | 9.90             |
| Total Vac-Way Appliance & Svc., Inc.             |            |     |            |       | 9.90             |
| <b>Williams Industrial Supply, Inc.</b>          |            |     |            |       |                  |
| Bill   | 05/12/2020 |     | 05/15/2020 |       | 31.50            |
| Total Williams Industrial Supply, Inc.           |            |     |            |       | 31.50            |
| <b>Witmer Assoc./Fire Store</b>                  |            |     |            |       |                  |
| Bill   | 05/12/2020 |     | 05/15/2020 |       | 39.00            |
| Total Witmer Assoc./Fire Store                   |            |     |            |       | 39.00            |
| <b>TOTAL</b>                                     |            |     |            |       | <b>45,178.87</b> |

**Borough of Dunmore**  
**Profit & Loss**  
January through April 2020

|                                     | <u>Jan - Apr 20</u> | <u>Jan - Apr 19</u> | <u>\$ Change</u> |
|-------------------------------------|---------------------|---------------------|------------------|
| Ordinary Income/Expense             |                     |                     |                  |
| Income                              |                     |                     |                  |
| REAL ESTATE                         |                     |                     |                  |
| 301.099 REAL ESTATE TAX-PRIOR       | 89,542.81           | 60,062.20           | 29,480.61        |
| 301.100 R.E.TAX CURRENT 20 Mill     | 1,659,226.46        | 1,688,410.87        | -29,184.41       |
| 301.200 R.E.19 Mills Debt Svc.      | 1,051,391.03        | 1,069,884.12        | -18,493.09       |
| 301.201 R.E./Pension .5 Mills       | 27,778.25           | 28,266.82           | -488.57          |
| 301.202 R.E./Lighting 1 Mill        | 55,257.77           | 56,229.71           | -971.94          |
| 301.203 Fire Equip/Train.2 Mil      | 110,515.54          | 112,459.41          | -1,943.87        |
| 301.204 R.E./Fire Fighter 1 Mill    | 55,257.77           | 56,229.71           | -971.94          |
| 301.205 R.E./Rescue .5 Mills        | 27,479.53           | 27,962.88           | -483.35          |
| Total REAL ESTATE                   | 3,076,449.16        | 3,099,505.72        | -23,056.56       |
| LOCAL ENABLING TAXES                |                     |                     |                  |
| 310.018 BUSINESS PRIVILEGE TAX      | 1,010.00            | 10,920.00           | -9,910.00        |
| 310.100 REAL ESTATE TRANSFER TA     | 48,441.87           | 44,279.43           | 4,162.44         |
| 310.210 EARNED INCOME TAX-CURR      | 537,607.38          | 611,416.06          | -73,808.68       |
| 310.510 OCCUPATION PRIV TAX-CUR     | 92,632.97           | 99,585.25           | -6,952.28        |
| Total LOCAL ENABLING TAXES          | 679,692.22          | 766,200.74          | -86,508.52       |
| BUSINESS LICENSES AND PERMITS       |                     |                     |                  |
| 321.100 BEVERAGE- LIQUOR LICENS     | 6,050.00            | 5,000.00            | 1,050.00         |
| 321.200 HEALTH LICENSES             | 8,232.00            | 12,450.00           | -4,218.00        |
| 321.800 CABLE TELEVISION FRANCH     | 82,057.48           | 57,494.92           | 24,562.56        |
| Total BUSINESS LICENSES AND PERMITS | 96,339.48           | 74,944.92           | 21,394.56        |
| NON-BUSINESS LICs & PERMITS         |                     |                     |                  |
| 322.800 STREET AND CURB PERMITS     | 40,400.00           | 9,058.00            | 31,342.00        |
| Total NON-BUSINESS LICs & PERMITS   | 40,400.00           | 9,058.00            | 31,342.00        |
| FINES                               |                     |                     |                  |
| 331.110 VEHICLE CODE VIOLATIONS     | 2,082.63            | 0.00                | 2,082.63         |
| FINES - Other                       | 102.07              | 0.00                | 102.07           |
| Total FINES                         | 2,184.70            | 0.00                | 2,184.70         |
| INTEREST EARNINGS                   |                     |                     |                  |
| 341.000 INTEREST EARNINGS-SAVIN     | 28,787.22           | 55,089.11           | -26,301.89       |
| 342.200 RENT OF BUILDINGS           | 0.00                | 23,152.50           | -23,152.50       |
| Total INTEREST EARNINGS             | 28,787.22           | 78,241.61           | -49,454.39       |
| STATE CAPITAL & OPERAT GRANTS       |                     |                     |                  |
| 354.020 PUBLIC SAFETY GRANTS        | 0.00                | 1,321.73            | -1,321.73        |
| 354.120 RECYCLING PERFORMANCE G     | 0.00                | 10,736.00           | -10,736.00       |

**Borough of Dunmore**  
**Profit & Loss**  
January through April 2020

|   | <u>Jan - Apr 20</u> | <u>Jan - Apr 19</u> | <u>\$ Change</u> |
|---|---------------------|---------------------|------------------|
| <b>Total STATE CAPITAL &amp; OPERAT GRANTS</b>  | 0.00                | 12,057.73           | -12,057.73       |
| <b>STATE SHARED REVENUE &amp; ENTITLE</b>       |                     |                     |                  |
| 355.020 LIQUID FUELS & MOTOR FU                 | 443,376.68          | 455,214.74          | -11,838.06       |
| <b>Total STATE SHARED REVENUE &amp; ENTITLE</b> | 443,376.68          | 455,214.74          | -11,838.06       |
| <b>TAX COLLECTION FEE</b>                       |                     |                     |                  |
| 358.110 TITLE SEARCH FEE                        | 7,760.00            | 0.00                | 7,760.00         |
| <b>Total TAX COLLECTION FEE</b>                 | 7,760.00            | 0.00                | 7,760.00         |
| <b>SPECIAL FIRE SERVICES</b>                    |                     |                     |                  |
| 360.100 CHARGE FOR FIRE INS. RE                 | 15.00               | 0.00                | 15.00            |
| <b>Total SPECIAL FIRE SERVICES</b>              | 15.00               | 0.00                | 15.00            |
| <b>SPECIAL POLICE SERVICES</b>                  |                     |                     |                  |
| 362.110 SALE OF COPIES-ACCIDENT                 | 2,156.84            | 2,041.00            | 115.84           |
| SPECIAL POLICE SERVICES - Other                 | 0.00                | 974.37              | -974.37          |
| <b>Total SPECIAL POLICE SERVICES</b>            | 2,156.84            | 3,015.37            | -858.53          |
| <b>BUILDING INSPECTION FEES</b>                 |                     |                     |                  |
| 320.020 Zoning Board Fees                       | 500.00              | 1,543.00            | -1,043.00        |
| 320.030 Planning Board Fees                     | 2,801.00            | 1,235.00            | 1,566.00         |
| 362.410 BLDG INSPECT ACCT FEES                  | 41,439.58           | 51,347.32           | -9,907.74        |
| 362.420 Contractor Licenses                     | 2,212.00            | 2,150.00            | 62.00            |
| 362.430 PLUMBING INSP ACCT FEES                 | 1,939.50            | 2,313.00            | -373.50          |
| <b>Total BUILDING INSPECTION FEES</b>           | 48,892.08           | 58,588.32           | -9,696.24        |
| <b>PROTECTIVE INSPECTION FEES</b>               |                     |                     |                  |
| 362.470 CELL TOWER INSPECTION F                 | 6,887.28            | 5,015.01            | 1,872.27         |
| <b>Total PROTECTIVE INSPECTION FEES</b>         | 6,887.28            | 5,015.01            | 1,872.27         |
| <b>HIGHWAYS AND STREETS</b>                     |                     |                     |                  |
| 363.210 PARKING METERS                          | 60.00               | 0.00                | 60.00            |
| 363.220 PARKING PERMITS                         | 0.00                | 895.67              | -895.67          |
| 364.300 REFUSE FEE CURRENT YEAR                 | 5,000.00            | 0.00                | 5,000.00         |
| 364.310 DELINQUENT REFUSE PENAL                 | 3,846.75            | 3,831.90            | 14.85            |
| <b>Total HIGHWAYS AND STREETS</b>               | 8,906.75            | 4,727.57            | 4,179.18         |
| <b>MISCELLANEOUS REVENUE</b>                    |                     |                     |                  |
| 380.000 MISCELLANEOUS REVENUE                   | 313,263.00          | 36,477.21           | 276,785.79       |
| 380.010 OTHER MISC. REVENUE                     | 0.00                | 4,000.00            | -4,000.00        |
| 380.040 MISC. HANDICAP SIGNS                    | 0.00                | 90.00               | -90.00           |
| 380.600 DEMOLITION REIMBURSEMEN                 | 26,075.00           | 0.00                | 26,075.00        |
| 380.700 INSURANCE CLAIM RECEIPT                 | 1,897.61            | 4,836.67            | -2,939.06        |
| MISCELLANEOUS REVENUE - Other                   | 0.00                | 101.12              | -101.12          |

**Borough of Dunmore**  
**Profit & Loss**  
January through April 2020

|                                  | <u>Jan - Apr 20</u> | <u>Jan - Apr 19</u> | <u>\$ Change</u> |
|----------------------------------|---------------------|---------------------|------------------|
| Total MISCELLANEOUS REVENUE      | 341,235.61          | 45,505.00           | 295,730.61       |
| <b>SPECIAL ASSESSMENTS</b>       |                     |                     |                  |
| 383.300 LANDFILL FEES, ACT 101   | 1,332,023.57        | 1,385,552.17        | -53,528.60       |
| Total SPECIAL ASSESSMENTS        | 1,332,023.57        | 1,385,552.17        | -53,528.60       |
| <b>TAX ANTICIPATION NOTE</b>     |                     |                     |                  |
| 394.100 TAX ANTICIPATION NOTE 2  | 475,000.00          | 1,000,000.00        | -525,000.00      |
| Total TAX ANTICIPATION NOTE      | 475,000.00          | 1,000,000.00        | -525,000.00      |
| <b>COMMUNITY CENTER REVENUE</b>  |                     |                     |                  |
| 395.200 FUNDRAISING              | 0.00                | 50,000.00           | -50,000.00       |
| 395.250 ROOM RENTAL              | 10,270.00           | 14,661.60           | -4,391.60        |
| 395.300 MEMBERSHIP/FUNDRAISING   | 1,362.00            | 2,055.00            | -693.00          |
| 395.350 MISC./VENDING & SALES    | 4,578.00            | 4,222.00            | 356.00           |
| Total COMMUNITY CENTER REVENUE   | 16,210.00           | 70,938.60           | -54,728.60       |
| Total Income                     | 6,606,316.59        | 7,068,565.50        | -462,248.91      |
| <b>Expense</b>                   |                     |                     |                  |
| Reconciliation Discrepancies     | 2,430.42            | 0.00                | 2,430.42         |
| <b>GENERAL GOVT</b>              |                     |                     |                  |
| 400.100 GENERAL GOVERNMENT SALA  | 27,414.40           | 45,480.90           | -18,066.50       |
| 400.200 SUPPLIES                 | 8,059.91            | 5,528.00            | 2,531.91         |
| 400.250 POSTAGE - GEN GVT        | 1,809.33            | 3,218.58            | -1,409.25        |
| 400.300 OTHER SUPPLIES AND SERV  | 385.00              | 94.00               | 291.00           |
| 400.310 PROFESSIONAL SERVICES    | 5,808.16            | 7,672.07            | -1,863.91        |
| 400.305 EQUIP MAINT - GEN GVT    | 145.23              | 142.00              | 3.23             |
| 400.320 COMPUTER CONSULTING FEE  | 4,151.58            | 2,191.32            | 1,960.26         |
| 400.340 ADVERTISING              | 1,693.45            | 919.95              | 773.50           |
| 400.350 OFFICE EQUIP - GEN GVT   | 4,765.45            | 1,982.46            | 2,782.99         |
| 400.353 SURETY AND FIDELITY BON  | 1,964.00            | 500.00              | 1,464.00         |
| 400.360 PRINTING EXP - GEN GVT   | 1,962.46            | -1,367.85           | 3,330.31         |
| 400.370 TRAINING - GEN GVT       | 270.00              | 0.00                | 270.00           |
| 400.420 DUES, SUBSCRIPTIONS, ME  | 75.00               | 111.05              | -36.05           |
| 400.440 GEN GVT DONATIONS        | 0.00                | 150.00              | -150.00          |
| Total GENERAL GOVT               | 58,503.97           | 66,622.48           | -8,118.51        |
| <b>EXECUTIVE (MAYOR/MANAGER)</b> |                     |                     |                  |
| 401.100 PERSONAL SERVICES        | 40,050.20           | 51,827.68           | -11,777.48       |
| Total EXECUTIVE (MAYOR/MANAGER)  | 40,050.20           | 51,827.68           | -11,777.48       |
| <b>FINANCIAL ADMINISTRATION</b>  |                     |                     |                  |
| 402.300 OTHER SERVICES AND CHAR  | 1,500.00            | 1,500.00            | 0.00             |



**Borough of Dunmore**  
**Profit & Loss**  
January through April 2020

|                                     | <u>Jan - Apr 20</u> | <u>Jan - Apr 19</u> | <u>\$ Change</u> |
|-------------------------------------|---------------------|---------------------|------------------|
| 402.311 PROFESSIONAL SERVICES       | 3,930.10            | 3,848.50            | 81.60            |
| Total FINANCIAL ADMINISTRATION      | 5,430.10            | 5,348.50            | 81.60            |
| <b>TAX COLLECTION</b>               |                     |                     |                  |
| 403.600 TRAINING - TAX OFF          | 43.00               | 0.00                | 43.00            |
| 403.100 TAX OFFICE SALARIES         | 50,618.33           | 31,157.72           | 19,460.61        |
| 403.200 SUPPLIES                    | 440.38              | 137.56              | 302.82           |
| 403.250 POSTAGE - TAX OFFICE        | 0.00                | 300.00              | -300.00          |
| 403.300 OTHER SERVICES AND CHAR     | 247.06              | 26.00               | 221.06           |
| 403.350 BONDING                     | 0.00                | 200.00              | -200.00          |
| 403.450 SOFTWARE MAINT - TAX        | 2,917.20            | 5,148.99            | -2,231.79        |
| 403.500 COMP MAINT - TAX OFF        | 0.00                | 1,202.85            | -1,202.85        |
| Total TAX COLLECTION                | 54,265.97           | 38,173.12           | 16,092.85        |
| <b>LAW</b>                          |                     |                     |                  |
| 404.190 OTHER LEGAL FEES            | 72,899.80           | 98,402.79           | -25,502.99       |
| Total LAW                           | 72,899.80           | 98,402.79           | -25,502.99       |
| <b>POLICE STATION EXPENSES</b>      |                     |                     |                  |
| 405.100 POLICE STATION/CLEANING     | 450.00              | 450.00              | 0.00             |
| 405.200 POLICE STATION M/S          | 774.42              | 842.97              | -68.55           |
| 405.360 POLICE STATION F/L/W        | 217.02              | 1,690.93            | -1,473.91        |
| Total POLICE STATION EXPENSES       | 1,441.44            | 2,983.90            | -1,542.46        |
| <b>PERSONNEL ADM (EMP BENEFITS)</b> |                     |                     |                  |
| 406.154 WORKMAN'S COMP INSURANC     | 103,033.54          | 118,379.67          | -15,346.13       |
| 406.156 HOSPITALIZATION/MAJ MED     | 1,021,491.83        | 1,117,555.36        | -96,063.53       |
| 406.158 LIFE AND ACCIDENT INSUR     | 12,003.52           | 13,375.00           | -1,371.48        |
| 406.161 SOCIAL SECURITY (FICA)      | 88,145.54           | 82,613.30           | 5,532.24         |
| 406.163 SPECIAL EMPLOYEE BENE       | 0.00                | 325.39              | -325.39          |
| Total PERSONNEL ADM (EMP BENEFITS)  | 1,224,674.43        | 1,332,248.72        | -107,574.29      |
| <b>ENGINEER</b>                     |                     |                     |                  |
| 408.130 PROF. SERV. ENGINEER        | 3,570.00            | 45,990.00           | -42,420.00       |
| Total ENGINEER                      | 3,570.00            | 45,990.00           | -42,420.00       |
| <b>BUILDINGS AND PLANT</b>          |                     |                     |                  |
| 409.100 CLEANING SERVICES           | 1,330.00            | 450.00              | 880.00           |
| 409.200 SUPPLIES                    | 2,247.62            | 880.84              | 1,366.78         |
| 409.360 FUEL LIGHT AND WATER        | 21,703.83           | 14,843.16           | 6,860.67         |
| 409.370 REPAIRS & MAINTENANCE S     | 59,063.87           | 855.98              | 58,207.89        |
| Total BUILDINGS AND PLANT           | 84,345.32           | 17,029.98           | 67,315.34        |
| <b>POLICE</b>                       |                     |                     |                  |

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| <b>410-100 POLICE SALARIES</b>             | 589,099.88          | 498,383.34          | 90,716.54         |
| <b>410.164 PRESCRIPTION REIMBURSE</b>      | 1,087.47            | 462.98              | 624.49            |
| <b>410.182 DIFFERENTIAL</b>                | 1,459.60            | 1,776.50            | -316.90           |
| <b>410.184 COURT &amp; HEARING PAY</b>     | 3,131.86            | 3,728.70            | -596.84           |
| <b>410.191 UNIFORM &amp; WEAPONS ALLOW</b> | 0.00                | 82.99               | -82.99            |
| <b>410.200 SUPPLIES</b>                    | 2,552.43            | 5,540.64            | -2,988.21         |
| <b>410.207 BOTTLED WATER - POLICE</b>      | 46.00               | 132.00              | -86.00            |
| <b>410.210 COMMUNICATION SYSTEM</b>        | 1,807.02            | 158.00              | 1,649.02          |
| <b>410.220 INTERNET SERVICES</b>           | 408.05              | 0.00                | 408.05            |
| <b>410.225 CONTRACT SVC - POLICE</b>       | 5,317.00            | 761.00              | 4,556.00          |
| <b>410.250 VEHICLE REPAIR AND MAIN</b>     | 9,153.49            | -118.08             | 9,271.57          |
| <b>410.330 IT SUPPORT - POLICE</b>         | 5,586.63            | 1,967.00            | 3,619.63          |
| <b>410.350 OFF EQUIP - POLICE</b>          | 0.00                | 35.73               | -35.73            |
| <b>410.360 TRAINING</b>                    | 5,790.00            | 5,000.00            | 790.00            |
| <b>Total POLICE</b>                        | <u>625,439.43</u>   | <u>517,910.80</u>   | <u>107,528.63</u> |
| <b>FIRE</b>                                |                     |                     |                   |
| <b>411-100 FIRE OFFICERS SALARIES</b>      | 389,533.79          | 356,181.22          | 33,352.57         |
| <b>411.164 PRESCRIPTION REIMBURSEM</b>     | 177.18              | 0.00                | 177.18            |
| <b>411.191 UNIFORMS</b>                    | 440.00              | 350.00              | 90.00             |
| <b>411.200 SUPPLIES</b>                    | 4,152.43            | 2,944.92            | 1,207.51          |
| <b>411.207 BOTTLED WATER - FIRE</b>        | 40.25               | 148.50              | -108.25           |
| <b>411.210 COMMUNICATIONS</b>              | 5,220.86            | 0.00                | 5,220.86          |
| <b>411.220 OXYGEN TANK RENT-FIRE</b>       | 57.00               | 44.50               | 12.50             |
| <b>411.225 EQUIP MAINT - FIRE</b>          | 4,157.94            | 5,547.60            | -1,389.66         |
| <b>411.230 EQUIP EXP - FIRE</b>            | 2,660.96            | 605.65              | 2,055.31          |
| <b>411.240 SOFTWARE MAINT - FIRE</b>       | 3,586.62            | 494.00              | 3,092.62          |
| <b>411.250 VEHICLE REPAIR AND MAIN</b>     | 12,524.62           | 28,746.21           | -16,221.59        |
| <b>411.340 FIRE (F/L/W)</b>                | 1,561.44            | 2,529.54            | -968.10           |
| <b>411.360 TRAINING</b>                    | 125.00              | 373.31              | -248.31           |
| <b>411.386 HYDRANT RENTALS</b>             | 18,904.40           | 18,906.74           | -2.34             |
| <b>Total FIRE</b>                          | <u>443,142.49</u>   | <u>416,872.19</u>   | <u>26,270.30</u>  |
| <b>CODE ENFORCEMENT OFFICER</b>            |                     |                     |                   |
| <b>413.120 WAGES - CODE ENF</b>            | 32,881.50           | 26,342.25           | 6,539.25          |
| <b>413.310 STATE INSPECTION</b>            | 103.50              | 832.30              | -728.80           |
| <b>Total CODE ENFORCEMENT OFFICER</b>      | <u>32,985.00</u>    | <u>27,174.55</u>    | <u>5,810.45</u>   |
| <b>PLANNING AND ZONING</b>                 |                     |                     |                   |
| <b>414.200 SUPPLIES</b>                    | 6,613.62            | 308.67              | 6,304.95          |

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| 414.210 EQUIPMENT EXP - P & Z              | 0.00                | 20.65               | -20.65             |
| 414.220 EQUIP MAINT - P & Z                | 6,524.16            | 5,511.46            | 1,012.70           |
| 414.230 PRINTING EXP - P & Z               | 398.00              | 0.00                | 398.00             |
| 414.300 OTHER SERVICES AND CHAR            | 12,208.33           | 9,997.36            | 2,210.97           |
| 414.350 VEHICLE MAINT - P & Z              | 0.00                | 224.98              | -224.98            |
| <b>Total PLANNING AND ZONING</b>           | <b>25,744.11</b>    | <b>16,063.12</b>    | <b>9,680.99</b>    |
| <b>HEALTH</b>                              |                     |                     |                    |
| 421.158 LIFE & ACCIDENT INS                | 5,393.76            | 5,533.90            | -140.14            |
| <b>Total HEALTH</b>                        | <b>5,393.76</b>     | <b>5,533.90</b>     | <b>-140.14</b>     |
| <b>SOLID WASTE (COLL &amp; DISP)</b>       |                     |                     |                    |
| 426.450 BLACKTOP - DPW                     | 0.00                | 2,542.74            | -2,542.74          |
| 426.100 DPW SALARIES                       | 311,499.97          | 267,950.07          | 43,549.90          |
| 426.102 DPW P.T. SALARIES                  | 0.00                | 7,436.50            | -7,436.50          |
| 426.191 CLOTHING AND TOOL ALLOW            | 150.00              | 0.00                | 150.00             |
| 426.200 SUPPLIES                           | 1,746.62            | 389.79              | 1,356.83           |
| 426.225 BOTTLED WATER - DPW                | 0.00                | 66.00               | -66.00             |
| 426.250 H/S MAINT & REPAIR                 | 14,121.29           | 17,625.86           | -3,504.57          |
| 426.300 CONTRACTUAL SVC - DPW              | 984.00              | 2,713.00            | -1,729.00          |
| 426.350 EQUIPMENT EXP - DPW                | 188.76              | 335.77              | -147.01            |
| 426.400 EQUIPMENT MAINT - DPW              | 27.66               | 6,692.51            | -6,664.85          |
| 428.700 CAPITAL PURCHASES                  | 0.00                | 570,584.98          | -570,584.98        |
| <b>Total SOLID WASTE (COLL &amp; DISP)</b> | <b>328,718.30</b>   | <b>876,337.22</b>   | <b>-547,618.92</b> |
| <b>HIGHWAYS GENERAL PURCHASES</b>          |                     |                     |                    |
| 430.360 DEPT OF PUBLIC WORKS FL            | 1,610.74            | 6,253.31            | -4,642.57          |
| <b>Total HIGHWAYS GENERAL PURCHASES</b>    | <b>1,610.74</b>     | <b>6,253.31</b>     | <b>-4,642.57</b>   |
| <b>HIGHWAY MAINTENANCE-CLEANING</b>        |                     |                     |                    |
| 431.100 CLEANING OF STS & GUTT             | 0.00                | 10,000.00           | -10,000.00         |
| <b>Total HIGHWAY MAINTENANCE-CLEANING</b>  | <b>0.00</b>         | <b>10,000.00</b>    | <b>-10,000.00</b>  |
| <b>HIGHWAY MAINT-SNOW &amp; ICE</b>        |                     |                     |                    |
| 432.225 ROCK SALT                          | 83,726.86           | 73,696.20           | 10,030.66          |
| 432.300 VEHICLE MAINT - S & I              | 0.00                | 4,601.49            | -4,601.49          |
| 432.100 PERSONAL SERVICES                  | 40,240.75           | 30,220.80           | 10,019.95          |
| 432.110 DPW OVERTIME-HWY CLEAN             | 8,051.70            | 30,302.18           | -22,250.48         |
| 432.200 SUPPLIES                           | 0.00                | 1,568.11            | -1,568.11          |
| 432.250 EQUIP MAINT - SNOW/ICE             | 16,308.62           | 2,020.29            | 14,288.33          |
| <b>Total HIGHWAY MAINT-SNOW &amp; ICE</b>  | <b>148,327.93</b>   | <b>142,409.07</b>   | <b>5,918.86</b>    |
| <b>HIGHWAY MAINTENANCE (SIGNALS)</b>       |                     |                     |                    |

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| 433.370 TRAFFIC SIGNAL & ST. LI       | 3,863.42            | 5,423.78            | -1,560.36        |
| Total HIGHWAY MAINTENANCE (SIGNALS)   | 3,863.42            | 5,423.78            | -1,560.36        |
| HIGHWAY MAINT - STREET LIGHTING       |                     |                     |                  |
| 434.361 ELECTRICITY                   | 96,475.43           | 80,396.80           | 16,078.63        |
| Total HIGHWAY MAINT - STREET LIGHTING | 96,475.43           | 80,396.80           | 16,078.63        |
| HIGHWAY CONSTRUCTION & REBUILD        |                     |                     |                  |
| 439.225 BLACKTOP - HWY CONST          | 2,764.73            | 5,182.54            | -2,417.81        |
| 439.200 MATERIAL & SUPPLIES           | 1,480.74            | 74.61               | 1,406.13         |
| 439.250 EQUIPMENT EXP - HC&R          | 0.00                | 612.78              | -612.78          |
| 439.300 CONTRACTED SERVICES           | 0.00                | 58,050.00           | -58,050.00       |
| 439.350 VEHICLE MAINT - HC&R          | 297.50              | -460.56             | 758.06           |
| Total HIGHWAY CONSTRUCTION & REBUILD  | 4,542.97            | 63,459.37           | -58,916.40       |
| CAPITAL CONSTRUCTION                  |                     |                     |                  |
| 450.600 CAPITAL CONSTRUCTION          | 0.00                | 390,629.22          | -390,629.22      |
| Total CAPITAL CONSTRUCTION            | 0.00                | 390,629.22          | -390,629.22      |
| PARTICIPANT RECREATION                |                     |                     |                  |
| 452.100 PERSONAL SERVICES             | 33,147.90           | 36,702.89           | -3,554.99        |
| 452.210 MAINTENANCE (UTILITIES)       | 0.00                | 110.01              | -110.01          |
| Total PARTICIPANT RECREATION          | 33,147.90           | 36,812.90           | -3,665.00        |
| COMMUNITY CENTER                      |                     |                     |                  |
| 453.200 MATERIAL AND SUPPLY           | 5,848.12            | 2,023.61            | 3,824.51         |
| 453.250 CONTRACTUAL SVC - DCC         | 589.00              | 1,310.23            | -721.23          |
| 453.300 CLEANING/MAINTENANCE          | 3,204.79            | 4,970.96            | -1,766.17        |
| 453.310 EQUIP EXP - DCC               | 655.88              | 975.58              | -319.70          |
| 453.320 EQUIP MAINT - DCC             | 327.37              | 10,128.83           | -9,801.46        |
| 453.350 UNIFORMS - DCC                | 0.00                | 2,068.00            | -2,068.00        |
| 453.360 Community Center Utilit       | 24,199.44           | 25,120.07           | -920.63          |
| 453.370 VENDING ITEMS                 | 0.00                | 2,758.87            | -2,758.87        |
| Total COMMUNITY CENTER                | 34,824.60           | 49,356.15           | -14,531.55       |
| DEBT PRINCIPAL                        |                     |                     |                  |
| 471.900 OTHER LOANS                   | 602,743.61          | 13,045.53           | 589,698.08       |
| 471.260 GEN'L DEBT/LEASE PAY.         | 475,429.00          | 201,980.77          | 273,448.23       |
| 471.700 PENSION BOND                  | 0.00                | 395,000.00          | -395,000.00      |
| 470.701 2012 Pension Loan-P.S.        | 133,567.98          | 103,071.78          | 30,496.20        |
| Total DEBT PRINCIPAL                  | 1,211,740.59        | 713,098.08          | 498,642.51       |
| DEBT INTEREST                         |                     |                     |                  |
| 472.700 PENSION BOND Int              | 45,049.92           | 51,870.04           | -6,820.12        |

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| 472.400 SMALL BORROWING INTERES     | 128,199.66          | 94,697.11           | 33,502.55          |
| Total DEBT INTEREST                 | 173,249.58          | 146,567.15          | 26,682.43          |
| MISCELLANEOUS EXPENSE               |                     |                     |                    |
| 480.231 GAS & OIL                   | 45,261.88           | 53,988.03           | -8,726.15          |
| 480.321 TELEPHONE EXPENSE           | 1,840.41            | 1,459.72            | 380.69             |
| 480.800 School District Fee         | 50,000.00           | 25,000.00           | 25,000.00          |
| 480.900 MISCELLANEOUS               | 36,821.38           | 1,437.64            | 35,383.74          |
| Total MISCELLANEOUS EXPENSE         | 133,923.67          | 81,885.39           | 52,038.28          |
| RETIREMENT & PENSION CONTRIB.       |                     |                     |                    |
| 483.100 PENSION CONTRIB.            | 564,228.78          | 41,170.21           | 523,058.57         |
| Total RETIREMENT & PENSION CONTRIB. | 564,228.78          | 41,170.21           | 523,058.57         |
| UNEMPLOYMENT COMPENSATION           |                     |                     |                    |
| 485.182 UNEMPLOYMENT COMPENSATI     | 13,410.14           | 19,390.59           | -5,980.45          |
| Total UNEMPLOYMENT COMPENSATION     | 13,410.14           | 19,390.59           | -5,980.45          |
| INSURANCE PREMIUMS                  |                     |                     |                    |
| 486.352 LIABILITY & CASUALTY IN     | 87,697.50           | 153,908.01          | -66,210.51         |
| Total INSURANCE PREMIUMS            | 87,697.50           | 153,908.01          | -66,210.51         |
| Total Expense                       | 5,516,077.99        | 5,459,278.98        | 56,799.01          |
| Net Ordinary Income                 | 1,090,238.60        | 1,609,286.52        | -519,047.92        |
| Net Income                          | <u>1,090,238.60</u> | <u>1,609,286.52</u> | <u>-519,047.92</u> |